**PERSONAL INFORMATION**



**Name-Surname**

**Instructor**

**Address : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Cell : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**e-mail address : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Birth dd/mm/yyyy | Nationality \_\_\_\_\_\_\_\_\_\_\_\_**

**Marital Status \_\_\_\_\_\_\_\_\_\_**

**Military Service (for male candidates):** Fulfilled [ ] Not Completed [ ]

|  |  |
| --- | --- |
| **Job / Position Applied for** |  |

**WORK EXPERIENCE**

|  |  |
| --- | --- |
|  | Replace with occupation and position held with main activities and responsibilities. (Start from the most recent) |
| **Replace with dates (from - to)** |  |
| **Replace with dates (from - to)** |  |
| **Replace with dates (from - to)** |  |

**EDUCATION AND TRAINING**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Institution** | **CGPA** |
| **Replace with dates (from - to)** | Ph.D |  |  |
| **Replace with dates (from - to)** | Master’s |  |  |
| **Replace with dates (from - to)** | Bachelor’s |  |  |
| **Replace with dates (from - to)** | Training / Internship |  |  |

**LANGUAGE SKILLS**

|  |  |
| --- | --- |
| **Mother Tongue(s)** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Language(s)** | **UNDERSTANDING** | **SPEAKING** | **WRITING** |
|  | Listening | Reading |  |  |
| Replace with language | *Enter level* | *Enter level* | *Enter level* | *Enter level* |
| Replace with the name of the language certificate. Enter level if known. |
| Replace with language | *Enter level* | *Enter level* | *Enter level* | *Enter level* |
| Replace with the name of the language certificate. Enter level if known. |

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user

[Common European Framework of Reference for Languages](https://europass.europa.eu/en/common-european-framework-reference-language-skills)

**LANGUAGE EXAM SCORES**

*Accepted exams: YDS / e-YDS, YÖKDİL, TOEFL / IBT, PTE, CPT, CPE, CAE*

|  |  |  |
| --- | --- | --- |
| Exam Type | Score | Date |
|  |  |  |
|  |  |  |

**ALES EXAM SCORE**

|  |  |
| --- | --- |
| Score | Date |
|  |  |

**DIGITAL / TECHNICAL SKILLS (SELF-ASSESSMENT)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill Area** | **Beginner** | **Intermediate** | **Advanced** | **Expert** |
| **Microsoft Word** |  |  |  |  |
| **Microsoft PowerPoint** |  |  |  |  |
| **Microsoft Excel (formulas, PivotTables, macros)** |  |  |  |  |
| **Microsoft Outlook**  |  |  |  |  |
| **Microsoft Teams** |  |  |  |  |
| **Design & Creative Tools (Canva and Adobe Photoshop, etc.)** |  |  |  |  |
| **Instructional Web Tools (Kahoot, Quizizz, etc.)** |  |  |  |  |
| **Classroom technical equipment (projector, PC, smartboard, etc.)**  |  |  |  |  |

**ADMINISTRATIVE DUTIES**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |

**HONORS & AWARDS**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |
| **3** |  |

**RESEARCH INTERESTS**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |
| **3** |  |
| **4** |  |
| **5** |  |

**PROFESSIONAL SERVICE**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |
| **3** |  |

**PUBLICATIONS**

|  |  |
| --- | --- |
| **3** |  |
| **2** |  |
| **1** |  |

**PROJECTS**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |

**CERTIFICATES**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |

**PATENTS**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |

**INTERNATIONAL CONFERENCE PRESENTATIONS**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |

**CITATIONS**

|  |  |
| --- | --- |
| Sum of times cited **without** self-citations **As of [insert date]:** | WOS (Web Of Science) :Scopus : Sobiad : Google Scholar :Total:  |

**COURSES OFFERED**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |

*\* Add rows if necessary*

**THESES SUPERVISED**

|  |  |
| --- | --- |
| **2** |  |
| **1** |  |



**MEMBERSHIPS**

|  |  |
| --- | --- |
| **1** |  |
| **2** |  |

